



The Texas Lyceum

LEADERSHIP AWARD 2010 Instructions

PRESENTATION

Please e-mail your application, essays, letters of recommendation and transcript no later than February 15, 2010 to administrator@texaslyceum.org in the order below:

- a. Cover Sheet.
- b. Applicant Information.
- c. Score Sheet.
- d. Personal Essay #1.
- e. Personal Essay #2.
- f. High School Transcript (if front and back, convert to multiple pages for ease of reading and duplication).
- g. Letter of Recommendation from a Teacher (of your choice).
- h. Letter of Recommendation from a Community Leader (of your choice).
- i. Academics Worksheet.
- j. Employment Worksheet.
- k. Volunteer Activities Worksheet.
- l. Leadership Activities Worksheet, accompanied by a leadership activities “resume.”
- m. Longevity of Involvement/Variety of Involvement Worksheet.

Please scan the documents in the order above and save as one pdf document. Do not email each document separately or save as a jpeg file.

ESSAYS

Each applicant shall include two (2) personal essays on the topics listed below. Neither essay should exceed 300 words each. The word count for each essay should be tabulated and recorded in the upper right hand corner of the document. Essay sheets are provided in the Application: essays should be type-written (using either a typewriter or a word processor) and printed on the essay sheets provided herein.

Personal Essay #1: Tell us about yourself and your potential to be a leader in Texas.

Personal Essay #2: Tell us about your greatest challenge in a leadership role.

ACADEMICS (MAXIMUM 50 POINTS).

- **TAKS factor.** This data should be listed on the High School transcript: please highlight these scores on the enclosed copy of the applicant's transcript. If not, provide other official documentation of ALL TAKS tests taken during high school. If *any* "NO" is recorded under "Met Standard" under *any* TAKS test taken by this applicant, then 0 points should be awarded; otherwise, award 10 points. This value should be written on the appropriate line of the Score Sheet. **(Maximum score, 10 points)**
- **SAT/ACT factor.** Using the (State, not National) percentile rank listed on SAT and/or ACT scores, convert to a factor with a value of no more than 10 points. If more than one SAT and/or ACT were taken, use the state (Texas) percentile score that most benefits the applicant **(Maximum score, 10 points)**

Example: a student scoring in the 94th percentile on a particular test would have a factor of 9.4. This value should be written on the appropriate line of the Score Sheet. Ensure that SAT/ACT scores are highlighted on the transcript; otherwise, provide documentation of the SAT/ACT scores.

- **GPA factor.** Compute all GPAs as a percentile score (up to 100%), and convert to the 10-point scale. For example, a student with a GPA of 93.56 percent would have a factor of 9.356. This value should be written on the appropriate line of the Score Sheet. Ensure that GPA is highlighted on the transcript; otherwise, provide official documentation of the GPA. Show conversion calculations of non-percentile GPAs on the Academics Worksheet. While some schools may award GPAs of more than 100%, an applicant may not get credit for anything above 100%. **(Maximum score, 10 points)**

Example: a student has a cumulative grade point average of 102.56 percent; however, he can claim credit for no more than 100%. This percentile must be converted to a score of no more than 10 points. In this example, the applicant would receive the maximum 10 points. Similarly, a student with a GPA of 88.72 percent would record a score of 8.872 points on the score sheet.

- **Class Rank factor (as of 12.31.09).** The valedictorian (or the student ranking 1st in his/her class, by grade point average) would receive 10 points (the maximum allowed in this category). For all other class ranks, use the following formula to calculate the factor: (Class Size minus Class Rank) divided by Class Size. **(Maximum score, 10 points)**

Example: A student graduates 3rd in a class of 296. The equation would be: 296 minus 3, with the result being divided by 296. Thus, 293 divided by 296 equals .9899, or 98.99%. This percentile would be converted to a scale of 0 – 10 points: in this example, the class rank factor would be **9.899**. Insert this number in the appropriate line. Ensure that Class Rank is highlighted on the transcript; otherwise, provide official documentation of Class Rank.

- **Honors and/or AP Coursework.** Highlight these courses on the applicant's transcript. For ANY Honors and/or AP Coursework, award 10 points. **(Maximum score, 10 points)**

ACTIVITIES (MAXIMUM 350 POINTS).

- **EMPLOYMENT (MAXIMUM 10 POINTS).** Complete the Employment Worksheet in this application, listing all work-related activities (whether part-time and/or summer) **during your high school years**. For each period during which an applicant was employed at least part-time, assign 1 point. Please list all jobs held, during the corresponding period designated on the grid. An applicant may score no more than 10 points (total) for employment during his/her high school years. The maximum point total is based on the following assumptions: only 10 periods between the beginning of the Fall Semester (9th Grade) and the end of the Fall Semester (12th Grade), and only 1 point per period. Record the Total Points from the Employment Worksheet on the “Employment” line of the Score Sheet (**no more than 10 points**).
- **VOLUNTEER ACTIVITIES (MAXIMUM 90 POINTS).** As an attachment to the Worksheet, list all volunteer activities **during your high school years**, including the dates involved. For ANY volunteer activity, award 5 points, and insert this in the appropriate space on the Score Sheet.
- **LEADERSHIP ACTIVITIES (MAXIMUM 200 POINTS).** Using the Leadership Activities Worksheet, list all offices/positions held, according to the following menu (including the point value associated with each one). Compute the total (**not to exceed 200 points**), and record this number in the appropriate line of the Score Sheet. Merely participating in one of the following activities does not qualify as leadership; rather, this category seeks to identify specific leadership positions held any of the following activities. **NOTE: Include a “resume” listing all leadership activities, along with the worksheet.**

Student Council

President, 15 points

Officer, 7 points each office (excluding President or Class Representative)

Student Council Class Representative, 5 points each instance

Class Office

Class President, 10 points each instance

Class Officer, 5 points each office (excluding Class President)

Athletics (not to exceed 20 points)

Team Leader (Captain, Quarterback), 5 points each

Letterman, 5 points each

District/Area/Regional/State qualifier, 5 points each

Performing Arts/Visual Arts (not to exceed 20 points)

Band/Choir (Officer, Section Leader, Award Recipient), 5 points each

Drama/Forensics (Officer, Award Recipient), 5 points each

District/Area/Regional/State qualifier, 5 points each

Other

Club Officer, 5 points each (**not to exceed 20 points**)

Management/Leader at work, 5 points each instance (**not to exceed 20 points**)

Leadership Role as volunteer, 5 points each instance (**not to exceed 20 points**)

Cheerleader/Pageant Participant, 5 points each (**not to exceed 20 points**)
Head Cheerleader/School Mascot, 7 points each
Pep Squad/Drill Team/Glee Club/Scouts, 5 points each
Boys' State/Girls' State, 10 points each

LONGEVITY OF INVOLVEMENT (MAXIMUM 10 POINTS).

For each year in which the applicant was involved in extracurricular activities (**excluding work**), **award 2.5 points**. The period covered will be the beginning of the Fall Semester (9th Grade) through the end of the Fall Semester (12th Grade). This category does *not* attempt to quantify the *number of activities*; rather, this category reflects the number of years of involvement. Compute the total (**not to exceed 10 points**), and record this number in the appropriate line of the Score Sheet.

Example 1: An applicant has been involved in only one extracurricular activity (excluding work)—say, the Spanish Club—all four years of high school. Four years, at 2.5 points per year, would yield the maximum 10 points allowed in the “Longevity of Involvement” category.

Example 2: An applicant has been involved in several extracurricular activities (excluding work)—such as football, basketball, band, debate, choir, and the French Club—for only one year of high school. One year, at 2.5 points, would yield 2.5 points in this category.

VARIETY OF INVOLVEMENT (MAXIMUM 40 POINTS).

The major areas of involvement are:

1. Work
2. Volunteer activities
3. Athletics (including Cheerleading & Drill Team)
4. Academics/forensics/pre-professional activities (including academic clubs, FFA, FHA, FTA, speech/debate, UIL competitions, Cosmetology, Distributive Education)
5. Performing Arts/Visual Arts (band, choir, orchestra, drama, One Act Play, photography, art)

Each of these disciplines represents separate **areas**: involvement in a variety of areas increases the value to be awarded. For each major area of involvement (as listed above), award 8 points. Compute the total (**not to exceed 40 points**), and record this number in the appropriate line of the Score Sheet.

Example 1: An applicant has been involved in the band, choir, and the One Act Play (**all within the area of “Fine Arts”**) during each of her four years in high school; however, she was not involved in any other activities (as listed above in the “major areas of involvement.”) Please note that the number of years of involvement is inconsequential to this calculation. The applicant would be awarded 8 points for “Variety of Involvement.”

Example 2: An applicant has been involved in several activities. In only one year, he has held a part-time job (**work**), has volunteered in the local Muscular Dystrophy fund-raiser (**volunteer activities**), has pitched for the Junior Varsity baseball team (**athletics**), has competed in UIL Informative Speaking (**forensics**), and has recently been elevated to concertmaster (first chair violin) in the orchestra (**fine arts**). Again, the number of years of involvement is inconsequential to scoring points for this category. The applicant would be awarded the maximum 40 points for “Variety of Involvement.”